

**Call for a facilitator  
for the Peer-learning seminar of the Europe Goes Local project**

**JINT vzw is looking for a facilitator who will be part of a team that will take care of the overall moderation and facilitation of the peer-learning seminar of the project called “Europe goes local – Supporting youth work on municipal level” (hereinafter “EGL”).**

JINT vzw is the Flemish knowledge centre for international youth mobility and international youth policy and is the implementing National Agency for the Erasmus+ Youth in action programme of the European Commission in Flanders, Belgium.

**The project**

The EGL project is a long-term, large scale strategic partnership between the National Agencies (NAs) of the Erasmus+ Youth in action programme and their partners.

The core aim of the project is to raise the quality of local youth work in particular through enhanced cooperation between various stakeholders that are active at the municipal level.

**Parameters of the Peer-learning seminar**

**Date:** 27-29 April 2020  
**Venue:** Paris, France  
**Number of participants:** ~60 pax

**Aims and objectives of the seminar**

- The seminar is to create a dialogue amongst the participants about their expectations from the Europe Goes Local cooperation currently and in the future. The event is to help analyse the needs of the stakeholders and support the process to prepare recommendations for further developing the project.
- The European Charter on Local Youth Work was launched in June 2019. The next stage of the work with the Charter is to build an on-line toolkit that helps the work with the Charter. The first draft version of the toolkit will be presented at the seminar and participants will be able to share their reflections.
- The Charter is already in use by some network members of Europe Goes Local. This occasion will be a platform to share the first experiences, thoughts, ideas about the work with the Charter.

**Target group**

The project involves 24 National Agencies and 4 international organisations. Each partner will delegate 2 persons, one person from the member institutions of the project and one of their strategic partners from municipal level youth work.

**Agenda and working methods**

The facilitator will mostly apply non-formal methods.

**Profile of the facilitator:**

- **Involvement in Europe Goes Local either at the European or national level in one of the member countries (essential)**

- **Being available on the dates of the preparation meeting and the seminar.**
- Experience in facilitating and moderating international events with at least 50 participants (minimum 2 previous events)
- Familiarity with the youth sector in Europe, awareness of the role of different stakeholders
- Extensive experience in both formal and non-formal learning methods applicable at the seminar
- Fluency in English

#### **Tasks of the facilitator**

- Working together with the preparation team of the event in order to create the agenda of the seminar. Contribute actively to defining methods.
- Attending on-line meetings (1-2 occasions) with the members of the preparation team
- Attending a 2-day preparation meeting in Paris to finalise the agenda and visit the venue of the event on **14-15 January 2020. (2 working days)**
- Preparing a facilitation guide and all other necessary background documents for the event (**1 working day**)
- Facilitating the seminar **27-29 April, 2020**, Paris, France. (**3 working days including a preparation day**)

#### **Fees and costs**

- All costs of travel, board and lodging incurred in relation to the meetings and events will be covered by the organisers
- **Expert fee (gross): 300 € / working day. 1800 € for 6 working days.**

#### **Submitting offers**

**Please, send your proposal via e-mail to the project coordinator, Judit Balogh ([judit.balogh@jint.be](mailto:judit.balogh@jint.be)) by the 6<sup>th</sup> of December 2019.**

#### **The proposals should include:**

- **The CV and/or a link to the TOY-profile of the applicant**
- **A brief description (maximum 1 page) of experience in line with the expected profile of the facilitator.**
- **A confirmation of the availability for the preparation meeting and the seminar.**

With questions and requests for additional information please contact the project coordinator.

Each applicant will be notified by 15 December 2019.